

INSTRUCTIONS FOR COMPLETING THE APPLICATION FOR A MONTANA ASBESTOS ABATEMENT PROJECT PERMIT AND NESHAP DEMOLITION/RENOVATION NOTIFICATION FORM

The Form is a dual-purpose form and serves as an application for an asbestos abatement project permit and/or a NESHAP building demolition/renovation notification. The building owner or contractor is responsible for completing the Form and submitting it to DEQ's Asbestos Control Program within the time requirements mentioned below. In Montana, an asbestos abatement project permit is required whenever 3 or more linear or square feet of regulated asbestos-containing materials (RACM) are abated in a building or other structure. In addition, if 3 or more linear or square feet of RACM is transported or disposed of, an asbestos abatement project permit is required. If the asbestos abatement project costs \$3000 or less, submit the asbestos abatement project permit application to the Asbestos Control Program within 7 calendar days. If the project costs more than \$3000, or if a building or other structure is to be demolished, the demolition activity must be reported (notified) to the Asbestos Control Program using this notification form within 10 working days of the demolition activity. The following instructions are for applying for an Asbestos Abatement Project Permit. Follow instructions on page 2 if you are notifying of a building demolition/renovation activity. If your project involves asbestos abatement and it involves building demolition, refer to both sets of instructions. Some definitions are listed on page 2 for your reference. **DO NOT STAPLE THE CHECK AND THE PAPERWORK.**

ASBESTOS ABATEMENT PROJECT AND ANNUAL PERMIT

1. TYPE OF APPLICATION/PERMIT: Check the applicable box.
2. TYPE OF NOTIFICATION: Check the applicable box. If the project requires revision or is cancelled, contact the Asbestos Control Program immediately. If the facility has an annual permit, check the appropriate box and indicate the annual permit number, if applicable.
3. ASBESTOS ABATEMENT CONTRACTOR (Operator): Fill in appropriate information requested on the asbestos abatement contractor.
4. SITE INFORMATION: Fill in the appropriate information requested on the site to be abated. This includes the longitude and latitude and/or township, range, section.
5. DEMOLITION/RENOVATION CONTRACTOR (Operator): Fill in the appropriate information requested on the demolition or renovation contractor, if applicable.
6. SITE OWNER: Fill in the appropriate information requested on the site owner.
7. LOCATION PRESENT USE: check the box identifying the building's present use.
8. LOCATION PRIOR USE: check the box identifying the building's prior use.
9. PRE-RENOVATION/DEMOLITION INSPECTION INFORMATION: check the box indicating presence of asbestos. **NOTE:** Asbestos inspections are required prior to building demolition or renovation activity. List the Montana-accredited asbestos inspector who inspected the building, fill in his/her name, date of inspection, the inspector's accreditation number, and his/her accreditation expiration date. **Please note:** use of non-accredited inspectors can cause your application to be denied.
10. TYPE OF AND APPROXIMATE AMOUNT OF ASBESTOS MATERIAL: Indicate the type of asbestos material being removed (see Listing of Asbestos-Containing Materials). If the material being removed is not listed, write it in the appropriate block. Also, the words "Pipe," "Surface Area," and Volume of RACM of Facility Component" may be line through if necessary. Write the volume

to be removed in the Amount cell and check the box that corresponds with the amount (square feet (SF); linear feet (LF); cubic feet (CF)).

11. SCHEDULED DATES FOR ASBESTOS ABATEMENT: Indicate the start and end dates of the asbestos abatement project by month/day/year.
12. SCHEDULED DATES FOR DEMOLITION/RENOVATION: Indicate the start and end dates of the demolition or renovation activity by month/day/year, if applicable.
13. PROJECT DESIGN INFORMATION: Check and fill in appropriate information on project design/description information. For asbestos abatement projects involving 50 or more linear or square feet of RACM fill in the project designer's accreditation number. For projects less than 50 linear or square feet of RACM fill in the contractor/supervisor's accreditation number.
14. RACM WASTE TRANSPORTER: Fill in the requested information.
15. WASTE DISPOSAL SITE: Check the box where asbestos-containing material will be disposed.
16. THIS SECTION APPLIES TO FACILITY DEMOLITIONS/RENOVATIONS: Read, sign and date as applicable.
17. THIS SECTION APPLIES TO ASBESTOS ABATEMENT PROJECTS: Read, sign, and date.
18. FOR ASESTOS ABATEMENT PROJECTS PLOEASE PROVIDE PER ARM 17.74.335: Submit the application, project design/description, list of accredited abatement personnel, copy of contract, and appropriate fee to the Asbestos Control Program within the required time deadlines. Also annotate the actual contract volume, the fee amount enclosed, and the check number.
19. FOR EMERGENCY RENOVATIONS - APPLICATION MUST BE SUBMITTED WITHIN FIVE DAYS OF NOTIFICATION. Complete the requested information. Also, if the demolition is ordered by a government agency, submit a copy of the government order.

BUILDING DEMOLITION/RENOVATION NOTIFICATION INSTRUCTIONS

This Form must be completed for building demolitions where no regulated asbestos-containing material (RACM) is or will be present. As a Courtesy, the Form can also be completed and submitted to the Asbestos Control Program for renovation activities where no RACM abatement is necessary, but you want the Department aware of your activities.

1. TYPE OF APPLICATION/PERMIT: Check the applicable box.
2. TYPE OF NOTIFICATION: Check the applicable box. If the project requires revision or is cancelled, contact the Asbestos Control Program immediately. If the facility has an annual permit, check the appropriate box and indicate the annual permit number, if applicable.
3. ASBESTOS ABATEMENT CONTRACTOR (Operator): Fill in appropriate information requested on the asbestos abatement contractor.
4. SITE INFORMATION: Fill in the appropriate information requested on the site to be abated. This includes the longitude and latitude and/or township, range, section.
5. DEMOLITION/RENOVATION CONTRACTOR (Operator): Fill in the appropriate information requested on the demolition or renovation contractor, if applicable.

6. SITE OWNER: Fill in the appropriate information requested on the site owner.
7. LOCATION PRESENT USE: check the box identifying the building's present use.
8. LOCATION PRIOR USE: check the box identifying the building's prior use.
9. PRE-RENOVATION/DEMOLITION INSPECTION INFORMATION: check the box indicating presence of asbestos. **NOTE:** Asbestos inspections are required prior to building demolition or renovation activity. List the Montana-accredited asbestos inspector who inspected the building, fill in his/her name, date of inspection, the inspector's accreditation number, and his/her accreditation expiration date. **Please note:** use of non-accredited inspectors can cause your application to be denied.
10. TYPE OF AND APPROXIMATE AMOUNT OF ASBESTOS MATERIAL: Indicate the type of asbestos material NOT being removed (see Listing of Asbestos-Containing Materials). If abatement is determined to be necessary, complete this Form as an abatement project following the instructions above.
11. SCHEDULED DATES FOR ASBESTOS ABATEMENT: Enter N/A.
12. SCHEDULED DATES FOR DEMOLITION/RENOVATION: Indicate the start and end dates of the demolition or renovation activity by month/day/year, if applicable.
13. PROJECT DESIGN INFORMATION: Enter N/A.
14. RACM WASTE TRANSPORTER: Enter N/A.
15. WASTE DISPOSAL SITE: Enter N/A..
16. THIS SECTION APPLIES TO FACILITY DEMOLITIONS/RENOVATIONS: Read, sign and date as applicable. Submit the notification form to the Asbestos Control Program 10 working days prior to building demolition/renovation activities.
17. THIS SECTION APPLIES TO ASBESTOS ABATEMENT PROJECTS: Enter N/A.
18. FOR ASESTOS ABATEMENT PROJECTS PLOEASE PROVIDE PER ARM 17.74.335: Not applicable for NESHAP/Courtesy notifications
19. FOR EMERGENCY RENOVATIONS - APPLICATION MUST BE SUBMITTED WITHIN FIVE DAYS OF NOTIFICATION. Complete the requested information. Also, if the demolition is ordered by a government agency, submit a copy of the government order.

DEFINITIONS

"Asbestos abatement project" means the encapsulation, enclosure, removal, repair, renovation, placement in new construction, demolition of friable or potentially friable asbestos-containing material in a building or other structure, or the transportation or disposal of friable or potentially friable asbestos-containing material. The term does not include a project that involves less than 3 square feet in surface area or 3 linear feet of regulated asbestos containing material.

"Category I non-friable ACM" means asbestos-containing packings, gaskets, resilient floor covering, and asphalt roofing products containing more than 1 percent asbestos as determined using the method specified in appendix E, subpart E, 40 CFR part 763, section 1, Polarized Light Microscopy.

“Category II non-friable ACM” means any material, excluding Category I nonfriable ACM, containing more than 1 percent asbestos as determined using the methods specified in appendix E, subpart E, 40 CFR part 763, section 1, Polarized Light Microscopy that, when dry, cannot be crumbled, pulverized, or reduced to powder by hand pressure. Examples of Category II non-friable ACM include, but are not limited to cement asbestos products and hardened window putty.

“Demolition” means the wrecking or taking out of any load-supporting structural member of a facility together with any related handling operations or the intentional burning of any facility. It also includes the moving of a facility.

“Friable asbestos material” means any material containing more than 1 percent asbestos as determined using the method specified in appendix A, subpart F, 40 CFR part 763 section 1, Polarized Light Microscopy, that, when dry, can be crumbled, pulverized, or reduced to powder by hand pressure.

“Regulated asbestos-containing material (RACM)” means (a) Friable asbestos material, (b) Category I nonfriable ACM that has become friable, (c) Category I nonfriable ACM that will be or has been subjected to sanding, grinding, being reduced to powder or small fragments, mechanical chipping, drilling, cutting, sawing, intentionally burning, weathering, or abrading, or (d) Category II nonfriable ACM that has a high probability of becoming or has become crumbled, pulverized, or reduced to powder by the forces expected to act on the material in the course of demolition or renovation operations regulated by this subpart.

“Renovation” means altering a facility or one or more facility components in any way, including the stripping or removal of RACM from a facility component. Operations in which load-supporting structural members are wrecked or taken out are demolitions.

LIST OF ASBESTOS-CONTAINING MATERIALS

<u>Code</u>	<u>Material</u>
A	Anthophyllite
AI	Attic Insulation
AP	Asbestos Paper
AS	Asphalt Shingles
B	Boiler Insulation
BI	Breeching Insulation
C	Ceiling Tile
CAP	Cement Asbestos Pipe
CAS	Cement Asbestos Siding
CS	Contaminated Soil
CT	Ceiling Texture
DT	Duct Tape
DW	Duct Wrap
FI	Furnace Insulation
FP	Fireproofing
FT	Floor Tile

<u>Code</u>	<u>Material</u>
K	Karstolite
L	Linoleum
M	Mastic
MF	Mudded Fittings
Pi	Pipe Insulation
PLS	Plaster
RF	Roofing Felts
RT	Roofing Tar
TB	Transite Boards
TI	Tank Insulation
TP	Tar Paper
V	Asbestos Vermiculite
WB	Wallboard
WI	Wall Insulation
WP	Window Putty
WT	Wall Texture